SRI AUROBINDO ASHRAM TRUST
Pondicherry – 605002, India (+91-413-2233628)

IMPORTANT NOTICE

1) A strict curfew has been declared in Pondicherry from today till 31st March 2020. All must stay at home during this period except for availing essential and emergency services.

2) The ASHRAM MAIN BUILDING will remain closed.

3) ASHRAM DEPARTMENTS - All Departments are to remain strictly closed, except those providing Essential Services. Ashramites and Volunteers should stay at home, except those providing Essential Services. Employees are to be given paid-leave.

4) ESSENTIAL SERVICES - The following departments of the Ashram community provide Essential Services and should remain operational with skeletal staff:
   a. Atelier (transport delivery)
   b. Audit (bank-related activities)
   c. Bakery (food)
   d. House Maintenance Service (only plumbing and electrical emergencies)
   e. Central Office (bank-related activities; only 8am to 11am)
   f. Dining Room (food)/Egg Room
   g. Grace (Trust Office)
   h. Granary (food)
   i. Honesty Society and Departmental Stores (for grocery and essential items)
   j. Medical Services
   k. Petrol Bunk
   l. Sanitary Services (plumbing emergencies, waste removal)
   m. Smithy (only emergencies)

5) DOMESTIC HELPERS - All domestic helpers are to be given paid-leave and advised to stay at home.

6) DINING ROOM – Only Tiffin Carrier Service remains open. Food may be taken away from the Dining Room, but no eating of meals will be permitted in the Dining Room. Please see attached notice for details. Timings for the same will be intimated.

7) Younger Ashramites are requested to actively engage with older Ashramites to ask them if they need any assistance during this period.

8) A number of volunteers are in the process of finalizing plans to provide assistance. Helpline numbers will be shared shortly. Until then, for any urgent query or assistance, please contact: Devdip (98947 02595) or Satya (96774 28459).

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23.03.2020 (19:15)